



Gulla
Law
Office



About our legal office

Gulla Law Office is a boutique law firm. We help our Clients succeed with an array of strategic legal counsel, advice and networking. We understand that delivering value well beyond the expected helps our Clients achieve extraordinary things. Gulla Law Office specializes in serving small and medium-sized enterprises as well as individual Clients.

We provide our Clients with comprehensive range of legal services in all cases entrusted with us. In order to ensure the highest quality of our services for areas beyond our competences we use external consultants – lawyers specializing in other areas of expertise as well as law firms from outside of Poland, public notaries, patent agents, tax advisers, architects, translators, doctors and experts from various fields of knowledge.

At the Law Office of Dr. Tomasz Gulla, legal professional privilege is a matter of the utmost importance and it comprises everything what we learn in relation to the provision of legal aid and carrying cases.

Even in the case of expiration or termination of a contract the Office will not disclose any of the information obtained while the contract was still in effect.

The guarantee of independence, loyalty and attention to Client's business, respecting the principles of professional ethics and legal privilege are the main pillars on which we build the reputation of our Office.

Our dedicated team of professionals has extraordinary in-depth knowledge and experience in law and business. We are a diverse team bound together by an entrepreneurial spirit and a passion for excellence. We are more than just attorneys, we are business partners.

Gulla Law Office is a member of the network of independent law firms with a global reach and a member of the Polish-Norwegian Economic Chamber located in Gdansk and AEA International Lawyers Network.

Quality matters

We know that our Clients expect the highest quality of legal advice. That is the reason why we go towards meeting the expectations of our Clients by offering services of an experienced, dynamic and well-organized team of professionals. We will never suggest unrealistic options or make empty promises.

Communication

We understand that fast and explicit communication is the key to the comfort of our Clients and we make sure that our Clients' needs are being taken care of. Therefore, from the beginning we ensure that problems are identified and our Clients provided with the right solution. We stay in touch with our Clients all the time responding to every query they may have.

Partners' Direct Involvement

The personal involvement of the Partners in working directly with the Client is an essential element of our policy. This way we ensure that our Clients are in safe hands and have a chance to work with the most experienced lawyers and receive the highest quality of service.

Client Oriented

Our policy is to focus on the Clients' needs rather than just selling them standard legal services. We understand the value of building relationships based on mutual trust. Our Clients appreciate this approach and maintain in a long-term cooperation with our Legal Office and recommend us to their business partners.

Ethics

We maintain the highest possible ethical standards, by far exceeding the standards established by the Polish Bar Council. We make sure that we are a reliable partner to our Clients, delivering legal services of the highest professional and ethical standard. Our lawyers perform their professional duties independently from external influences, since trust is the cornerstone of the representation of Clients' interest. Our legal advisers and legal trainees are obliged to keep secret any information they made acquaintance with. The nondisclosure agreement is absolute.

Our team

Dr. Tomasz Gulla

ADVOCATE – MANAGING PARTNER

Graduate of the Faculty of Law and Administration at the University of Gdansk, Poland (2006). In 2008, he completed postgraduate studies on Law of Financial Services of the European Union and in 2012 he earned the title of Doctor of Juridical Science, both at the same institution in Gdansk. In 2013, Dr. Gulla completed the postgraduate study Medical Law for Lawyers (Faculty of Law, Nicolaus Copernicus University in Torun).

Since February 2014 – a lecturer on the subject “Transport Law” at Gdansk University of Technology.

He has extensive experience in business matters, criminal law, company law, bankruptcy and reparation law, civil law, debt collection and negotiation. He has been practicing continuously since 2007 in one of the law firms in Gdansk. In June 2013 he started his own lawyer practice.

His certifications include Certified Internal Controls Auditor (CICA). Dr. Tomasz Gulla is a member of The Institute For Internal Controls (TheIIC) and United Nations Principles for Responsible Investment – Academic Network.

He is a co-founder and a member of the editorial board of the American scientific magazine Emerging Markets: A Review of Business and Legal Issues” Chicago Kent-College of Law – Project Poland.



Aleksandra Dąbek

ATTORNEY AT LAW

She graduated from the Faculty of Law and Administration, University of Gdansk and received a Master of Law degree. In 2007-2011, she completed legal training at the Regional Chamber of Legal Advisers in Gdansk, passed the legal training exam and was entered into the list of legal advisers. She gained professional experience working in leading law firms and Tri-City during the years of work in the bodies of state administration.

Aleksandra Dąbek specializes in civil law, in particular the issues arising from the law of obligation. Her professional experience includes representation of Clients before courts of all instances, mainly in civil matters relating to business transactions, labor, family and inheritance. She also has extensive experience in the field of compensation and personal communication. Aleksandra Dąbek deals with the analysis and preparation of acts of incorporation, registration of bodies and change of their data in court registers, as well as current service traders.

Dr. Małgorzata Matyka

EUROPEAN AND POLISH PATENT ATTORNEY

Graduate of the Faculty of Chemistry at the Gdansk University of Technology and the Faculty of Law and Administration at the University of Gdansk. She completed postgraduate studies on Industrial Property Law as well as Competition Law and Consumer Protection (Institute of the Intellectual Property Law at the Jagiellonian University in Kraków). A PhD student at the Institute of Law Studies on the Polish Academy of Sciences.

She is a Polish and European patent attorney, runs her own Law and Patent Office.

She is a member of the Polish Chamber of the Patent Attorneys, registered on the list of the Institute of the Professional Representatives Before The European Patent Office and the list of Professional Representatives Before the European Union Intellectual Property Office in Alicante.

She is also a judge of the Disciplinary Court of the Polish Chamber of the Patent Attorneys.

Ewa Czerlonek

TRAINEE ADVOCATE

A graduate of Faculty of Law and Administration at the University of Gdansk (Poland). She graduated law studies with very good results. She was a scholar of University of Gdansk Rector's scholarship for very good marks. She is also a political science graduate. She is interested in civil law of commitments, family law, and especially law of commercial companies – including issues of personal responsibility of board members for obligations of limited liability companies. She has written her master thesis in that matter. Ewa accomplished office – archive course, which was guided by the State Archive in Gdansk – she has an archivist certificate (first level). She gained her experience i. a. working in the Mayor's of the City of Gdansk secretariat. She also managed legal services of partnerships and private limited companies in Tri-City. She is a barrister trainee in the Bar Association of Pomorze (Gdansk).

Dr. Marcin Glicz LL.M.

LAWYER (OF COUNSEL)

Lecturer at the Law Department of UWM University.
Main areas of practice: commercial law, corporations, contract law, international trade law.



Our services

Legal services

We provide our foreign Clients with legal advice in most areas and aspects of Polish law – business law, in particular commercial law, employment law and economic criminal law.

For example, we particularly help our Clients with:

- establishment, transformation and liquidation of commercial companies in Poland, the establishment of affiliate offices of foreign entrepreneurs in Poland;
- legal representation at establishing co-operation and joint ventures with Polish companies;
- registration at the Register of Entrepreneurs of the Polish National Court Register and other proper registers;
- negotiations (contracts, disputes etc.);
- debt vindication from Polish partners and enforcement proceedings;
- verification and examination of factual and legal status of particular real properties;
- financial crime consulting;
- preparing and giving advice on all kinds of commercial contracts;
- legal opinions;
- intellectual property rights, registering trademarks;
- solving any legal issues that occur while conducting business activity in Poland;
- preparation of contracts and documents related to real estate transactions, e.g. sale contracts, lease contracts;
- litigation and arbitration.

Business consulting

Based on our broad experience, knowledge and numerous business contacts, we offer our foreign Clients the following services:

- suggesting Polish companies interested in the sale of goods or services (export to Poland);
- finding Polish companies interested in sale of goods and services (import from Poland);
- assistance in devising the company's development strategy in Poland;
- evaluation of Polish companies as potential trade partners;
- finding investors and resources for joint ventures with Polish companies;
- preparing analysis of Polish markets regarding products or services offered by our foreign Clients;
- preparing strategies of entering a particular part of the Polish market (including due diligence, legal and economic information and sector's profile);
- assistance in creating the business network of contacts in the Polish market;
- assistance in trade negotiations with potential Polish clients and companies (we provide a translator, if required);
- support in conforming with all legal formalities and procedures (permissions, concessions, certificates etc.);
- general support regarding Polish markets;
- preparing any required legal document, i. a.: a memorandum of understanding, letters of intent, contracts etc.

Debt collection

The majority of entrepreneurs have problems with unreliable business partners. Our team specializes in the enforcement of claims caused by the avoiding of the acquaintance in maturity. We offer a wide range of capabilities which can help You successfully receive the payment of due commitments – and fast. We respect Your time and money, we care about improving the process of executing Your clients' defaults. Usually, the term of time limitation for commercial claims in Poland is three years so urgent measures must be taken in order to avoid losing the amounts due.

Monitoring of acquittance

At the beginning, we offer You the service of monitoring the acquittance which enables the control of payments and motivates Your clients to pay their defaults in time. The monitoring concerns not only the exigible commitments. We contact Your clients via mail or telephone to motivate them to pay in term and to recognize the reasons of the potential delay.

Searching for the debtor's wealth

In order to ensure Your clients' payment, we undertake the activities to find their property with which they will be able to pay their debts. We commission the bailiff to search the property which can be helpful in receiving the commitments.

Eviction

Receiving the acquittance in term can also become impossible. We lead cases in soft and tough eviction. Therefore we undertake the activities at the stage of:

arbitral procedure by leading the negotiations with Your client;

judicial procedure – we send the prejudicial form of final call, prepare the summons and represent You in court;

enforcement procedure – we submit the application of enforcement proceedings and oversee them.

Corporate

Foreign companies

We provide comprehensive support to foreign companies intending to enter the Polish market.

We advise on choosing the form (company) of business activity. We carry out all the formalities related with registering company and opening a bank account. Our Clients appreciate our effectiveness and support as helping them find a way in foreign legal surroundings.

Economic criminal law

The economic crimes are on the rise. Unfortunately, some people are forced to deal with the issue of corruption or 'money laundering' on their own. Entrepreneurs and management board members often lack the knowledge of how to vindicate their rights, especially when the crime trespasses their economic interests. On the other hand, the difficulties of the Polish law may cause getting lost in the embroilment of regulations. Sometimes even entrepreneurs themselves do not realize that they are trespassing the interests of others.

Our Office provides professional legal services including providing help in vindicating Your rights or court representation, but also consulting in taking actions consistent with the law.

Our Law Office offers:

legal advice and out-of-court and in court representation of entrepreneurs in cases concerning business frauds, rules of fair competition and criminal responsibility under particular laws;

defense of the suspected and accused of business fraud and corruption at all stages of proceedings (preparatory, court, executor proceedings);

representation of members of governing bodies of companies in cases involving their criminal responsibility for activities of a company;

representation of collective entities in connection with their criminal responsibility;

comprehensive legal advice in various areas of economic criminal law based on full analysis of the issues related to business fraud.

Intellectual property protection

Technology companies constantly create, enhance, distribute, sell and buy significant technology assets. We recognize that, for most of our Clients, intellectual property is the cornerstone of their business, and that its protection is vital to their success.

Gulla's intellectual property team is an integrated group that provides services in major areas of intellectual property protection and commercialization, including trademarks, copyrights and licensing patents.

Trademarks

Our key areas of practice are trademarks, patents, designs, domain names and other IP rights, but we can also be entrusted with licensing, drafting agreements and monitoring the renewal terms. We also handle enforcement, infringement and unfair competition, which frequently involves litigation before administrative and common courts. Furthermore, our practice includes customs seizures and cooperation with the Polish customs authorities.

We represent Clients before the Polish Patent Office (PPO), the European Patent Office (EPO), the European Union Intellectual Property Office (EUIPO), Office for Harmonization in the Internal Market (OHIM) and the World Intellectual Property Organization (WIPO).

Our trademark and marketing law services include:

performing preliminary and full clearance searches of proposed new trademarks;

preparing and prosecuting applications to register trademarks;

counseling on the proper use of trademarks, including the preparation of trademark use guidelines;

developing and implementing trademark enforcement strategies, including through use of trademark watch services, opposition and cancellation proceedings, cease and desist letters, as well as arbitration procedures;

drafting and negotiating domain name transfer agreements;

through our extensive network of foreign affiliates we are able to manage international trademark portfolios and coordinate worldwide trademark protection strategies in a seamless manner;

Maritime law

We place special emphasis on the international nature of maritime law and on the complicated legal problems that arise where it intersects with public law and, in particular, with tax and administrative law. The services provided by the consultancy include:

drafting and assessment of contracts for maritime trade;

assessment of planned changes to the flag under which the ship sails from the perspective of the legal conditions that prevail in the state which flag is to be adopted;

interpretation of foreign law and contracts;

representation in relationships with counterparties and their insurers;

representation in proceedings before Polish and foreign organs of public administration;

representation before organs of maritime administration.

When providing legal advice we seek the most favorable legal solutions that will enable the matter to be swiftly resolved. This makes the consultancy a trustworthy advocate that will increase the legal security of Your activities.

Legal audit

We have extensive experience in preparing due diligence contracts within the scope of real estate and enterprise acquisitions.

We offer an independent and objective legal auditing of any Polish company, enterprise or real estate. The legal audit is a multistage and profound analysis of the legal situation of a given entity or real estate. Usually, our foreign Clients' aim is to examine the current status and economical condition of a Polish company or enterprise from the perspective of a planned transaction. The audit typically includes advising helpful in making a decision whether to enter a particular transaction or not. Our legal audit enables reasonable planning and limitation of the risk connected with transactions.

The exact scope of the audit depends on the planned transaction and our Clients' requests, but it usually includes:

- analysis of the company's compliance with Polish laws and regulations;
- examination of establishing and functioning of the enterprise, including activities of the management board, supervisory board etc.;
- investigation of legal status of real properties;
- review of the company's trade agreements with contractors;
- analysis of administrative and court proceedings.

With the help and assistance of our professionals the safety of the planned transaction will increase and the Client may, unworried, focus on the business aspects of the deal.

Real estate and construction investment:

- consultancy in the building process; and
- real estate transactions;
- analysis and development of real estate rent and lease agreements, construction works and design works;
- real estate legal audit,
- representation in court and administrative proceedings.

Bankruptcy and restructuring:

- service for a debtor seeking the opening of restructuring proceedings or bankruptcy declaration;
- bankruptcy service in bankruptcy proceedings,
- service for a creditor submitting bankruptcy application of the debtor, and for the creditor after the bankruptcy declaration - in the form of submitting the claim;
- support for other entities involved in insolvency proceedings - trustees, court administrators, investors.



Pricing

Transparency and easy billing practices are our way of building a trusting and collaborative relationship. Gulla Law Office offers flexible pricing and payment plans in order to suit our Clients' individual needs (including flat fees for document preparation and mutually agreeable caps for hourly projects - we always discuss pricing in detail, in advance). We believe that being an effective advocate means keeping our minds open for any kind of communication. We promote sincerity, so when starting cooperation we talk openly about pay. The fee depends on the amount of work and time that we shall invest in the execution of a particular assignment.



Our offices

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Do You need legal assistance? Would You like to receive the order quotation? You can write to us, call or use a contact form.

We would be happy to invite You for a coffee and a meeting at our office.

